Fujichem Sonneborn Limited

JOB DESCRIPTION

Job Title: Analytical & Paint Test Chemist	**Reports to: Analytical & Paint Test Lab Team Leader**

1.	**Job Purpose**
	This is a flexible role predominately providing analytical chemistry services to both R&D and the customer support teams within the company. The role will also involve supporting paint testing activities to maximise the department efficiency when directed by the Analytical & Paint testing Team Leader.

Core Responsibilities	
Responsibility	Activity
Safe Working	To ensure that all equipment and materials are used in the safest possible way at all times.
5S	Maintain the laboratory in a tidy and well-organised manner, to meet the requirements of 5S, and ensure efficient day to day operation.
Analysis - Raw Materials	Analysis of new raw materials in order to establish composition and create reference data libraries.
Analysis - Finished Products	Analysis of products manufactures by FCS, in order to support QC activities and create reference data libraries.
Analysis - R&D Projects	Support R&D teams by conducting analytical projects where requested on specific development topics.
Analysis – Customer Support & Complaints	Support sales and marketing teams where requested in order to provide problem solving analysis for them internally and for external customers.
Operating Procedures	To setup and maintain FCS operating procedures for analytical equipment.
Database	Maintain database for recording of Analytical Laboratory work.
Work Priorities	To liaise with the Analytical & Paint Test Lab Team Leader for guidance on priorities and deadlines.
Reporting	The Analytical & Paint Test Chemist reports directly to the Analytical & Paint Test Lab Team Leader. To ensure expectations

	are met, all external reports should be reviewed by the Team Leader before being released to third parties.
Laboratory Service Requests (LSR's)	Maintain records of LSR's received and completed, showing status if work is ongoing.
External Service Providers	Liaise with providers of external analytical services where appropriate.
Analytical Equipment	To ensure that the laboratory is equipped with calibrated and well-maintained equipment liaising with the Analytical & Paint Test Lab Team Leader where appropriate.
Stock	Manage stock levels of analytical materials within the laboratory and ensure all testing materials are in date by keeping records of stock levels and use by dates.
Paint testing	Learn to operate successfully paint testing equipment in order to be able to offer support to paint testing operations to maximise the efficiency of the department.

4.	**Job Context**
	The job requires experience in testing of finished products with the ability to understand problems, to be capable of selecting and conducting appropriate tests, to interpret results and produce reports. The jobholder will actively develop within the team to ensure their complete capability for analytical and paint performance testing. The jobholder will work closely with team members on both Paint Testing and Analytical projects on a day-to-day basis, and play a role in shaping the successful progress of the lab into the future. The Test Lab functions on a team basis using quality metrics and with a focus both on workflow and resources. The jobholder must have an enthusiasm for the task in hand and a willingness to work under pressure in order to meet deadlines. The jobholder will work in a safe and responsible manner. They will wear and use the correct personal protective equipment where and when laid down by the company and will follow company health and safety and environmental procedures and reporting guidelines. The jobholder will be expected to help with other work within the Department as and when required. The jobholder will be required to train on any computer software as designated by the company.

5.	**Knowledge/Skills/Experience**
	The job holder will be fully conversant with the following techniques: • FTIR Spectroscopy • Gas Chromatography (GC) and GC-MS • Microscopy • Wet Chemistry The job holder will have: • A Full UK Driving Licence

	• Good level of IT literacy with the ability to use MS Word and Excel • Qualifications in analytical Chemistry • Problem solving skills

Please note that this list is not exhaustive and you may be required by your Line Manager to take on additional responsibilities/ ad hoc duties as and when required.

Name: _____

Signed: _____

Date: _____